

## GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 4<sup>th</sup> February 2025 at 19.00

**Present:** Cllr Blackmore, Cllr Greenwell, Cllr Kirk (Chair) & Cllr Mason.

**In Attendance:** NYC Councillor Moorhouse, Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent), 3 residents.

### 25.11 Apologies for absence and declaration of Interests

Apologies for absence were received from Cllr Baylin, Cllr Healy-Dufosse Belton and Cllr Greer the reasons for apologies were accepted. There were no declarations of interest.

### 25.12 Minutes from the Parish Council Meetings held on Tuesday 7<sup>th</sup> January 2025

25.12.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 7<sup>th</sup> January 2025 as a true and accurate record. Minutes were signed by the Chair.

25.12.2 There were no matters arising from the minutes of the meeting, but attendees had comments as below.

The Chair welcomed members of the public to the meeting and enquired if there were specific items for discussion. The following items were discussed from the previous minutes.

25.5.3.4 Allotment fencing dispute – An allotment tenant informed that he was dissatisfied with the decision of the Parish Council with regard to a decision on a boundary fence on the allotments. He felt that the fencing should be favourable to both parties. The Parish Council had made a decision on this, and the tenant must comply. He then stated the need to bring up a serious breach of regulation 14 from the tenancy agreement. As reported during a recent meeting there was the use of a gas bottle on the plot next to his, he suspected that dangerous gas appliances were being used and had reported the matter to HSE. The Chair acknowledged that the matter had been reported and was being investigated and followed up. **ACTION: Clerk**

25.9.5 Great Ayton Twinning Association – The Chair of the Association informed that he appreciated any support, and the next Twinning visit was organised for August 2025. He advised of the need for succession planning in the group and advised that the group had around 40-50 members with around 24 involved in the Twinning visits. He informed that the group held regular activities which anyone was welcome to join, the next activity was a French film evening on 11<sup>th</sup> February 7pm at Howard Court.

### 25.13 Police report. Police Report

25.13.1 Report from North Yorkshire Police received after agenda issued –1<sup>st</sup> – 31<sup>st</sup> January 2025, ASB Nuisance: 2 - 1 x kids putting cones out in the road. 1 x Vehicles causing ASB, making doughnuts on the High Green. (No CCTV available). Criminal Damage: 1, Drugs: 1, Theft (including from shops): 5, Auto crime/SMV: 1. Total this period: 10.

25.13.2 High Green incident with 4x4 vehicle completing 'doughnuts' 6.1.25, incident closed by Police as CCTV did not reach the area and there were no definite timescales.

### 25.14 Report from NYC Councillor

25.14.1 Cllr Moorhouse informed concerns about lack of work to resolve the flooding at Langbaugh corner, she had progressed with the NYC legal team citing the duty of care. The Clerk had been progressing with Northumbrian Water who advised this would be completed mid-February, she would update Cllr Moorhouse with any information. Cllr Moorhouse informed of a planning pre-meeting relating to Angrove Park and she would advise the Chair on any meeting arrangements.

### 25.15 Allotments

25.15.1 Update re COF application – The Chair informed that three members of the committee had an online meeting going through stage one, this had been passed to decision makers and the application had now moved to the next stage. Mr Hall who was leading on behalf of the committee had a further call booked for 5.2.25.

The Chair advised that he had been in discussions with the land agent and awaited a legal agreement regarding the landowner, plot of land adjacent and the allotment land. A committee meeting would be organised after Mr Hall's telephone call on 5.2.25.

25.15.2 Update from Committee seeking to implement the proposals in the scheme as submitted for funding – Committee to organise meeting date.

**25.16 Lease approval**

Village Hall and Yatton House lease – Meeting to be held in February to discuss Yatton House Trustees concerns. The Village Hall licence was still awaited from the solicitor. **ACTION: Clerk**

**25.17 Planning Matters**

**25.17.1 Planning applications – Consultation Responses.** –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB25/00069/FUL 18 Wheatlands	Application for single storey rear and side infill extension & loft conversion with rear dormer	No observations.
<b>Received after agenda issued</b>		
ZB23/01580/MRC Angrove Park	Modification of condition 9 (landscaping) and 20 (occupancy) from previously approved application 16/02048/FUL -Change of use of land to holiday lodge park (54 Lodges) with associated reception building, solar farm, landscaping and amenity ponds, together with formation and alteration of highway access and internal roads and associated car parking (As Amended: Proposed Layout Plan and Pitch Break Plan [November 2024] and Habitat Management and Monitoring Plan received on 22.11.2024)	Cllr Moorhouse had referred to this application. The Chair informed that there was an amended layout on this application but it was agreed that the same principal applied and there were no additional comments.
NYM/2025/0040 Rye Hill Farm, Great Ayton	Application for variation of condition 2 (material amendment) and removal of condition 5 of planning approval NYM/2023/0693 to omit the timber screening around the air source heat pump	Councillors agreed that NYMNPA would carefully look at the application.
ZB25/00097/LBC 2 Race Terrace	Application for Listed Building consent to replace windows and front and back door.	Councillors agreed that the planning officer would ensure that this application was completed in accordance being within a conservation area.

**25.18 Correspondence and Information from Clerk**

To receive and review the correspondence and information details and decide upon necessary actions attached.

### 25.18.1 Correspondence for discussion-

From	Details
Teesside Wind Band	Request as last year to host concert on Low Green on Tuesday 17 <sup>th</sup> June. RESOLVED: Approved.
Liaison for Average and Fixed speed cameras for N. Yorkshire	Information on the group and request to join group. Received.
Resident	Request to reconsider decision on VAS Guisborough Road near to Roseberry Crescent. RESOLVED: This was a financial decision which had not changed.
Guisborough & District Amateur radio club	Request to put display on High Green in summer - 6x3 gazebo and a trailer. RESOLVED: The request for the use of High Green was rejected. Clerk to inform that if a date was agreeable, Low Green could be used and the trailer parked within a layby.
Electric Safety First	Safety of Lithium-Ion batteries campaign, request to back campaign. Received
NYC	Planning Policy for Travellers Sites – consultation to complete by 30.3.25. RESOLVED: Chair to complete survey.
Resident	Email asking PC to request bus service from Great Ayton to Northallerton. RESOLVED: Clerk to progress.
Resident	Information on Waterfall Park benefactor and enquiry regarding plaque. Chair received information from local Historian, David Taylor who produced a photograph of the presentation day, no recent information on a plaque was available and Mr Taylor would respond to enquiry.

**ACTION: Clerk/Chair**

### 25.18.2 Correspondence for information

Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old wooden bench– Site meeting held, bench agreed needing replacing, Clerk to progress.
Rotary Club	Proposal of seeking permission to erect a metal seat in Waterfall Park to mark the occasion of celebrating 60 <sup>th</sup> year – Site meeting held, and site identified for bench, Clerk to progress.
Resident	Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green
Studio Botez	Cost for emails for Clerk and Councillors and Proposal to make changes to website to become WWAG2.2 compliant – being progressed
Resident x 2	Complaint regarding removal of dog waste bin Langbaugh Road
Government	Information on Covid-19 day of Reflection 9 <sup>th</sup> March
Cllr Moorhouse	Flooding information send to Cllr, response from NYC - Park Rise, full road closure required to complete works and will be completed when closed for resurfacing later this year. Langbaugh Corner – monitoring, Northumbrian Water system obstructed, functionality impaired Northumbrian Water inform works to be carried out by 18.2.25
North Yorkshire Police	Informed that case closed re High Green incident on 6.1.25, as Co-op CCTV does not cover the area of the green and there was no definite time frame to check.
NYC	Map released of sites submitted for consideration on Local Plan.
Esk Valley Running Club	Letter of thanks for toilets being available on New Years Day for the fell race and cheque for £100 donation to support operation and maintenance of toilets
NYC	Planning response re 10/10A High Street signage
Cllr Greenwell	Photographs of bridge /public footpath off Little Ayton Lane – eroded banks threatening electricity pole, information sent to Environment Agency and Cllr Moorhouse sent to PROW Officer
Luke Hurst	Rishi Sunak’s team enquiry re events in Great Ayton in 2025. Information sent on fete 10.5.25, details of event also sent to police.

**25.19 To receive reports/information from Councillors and decide upon necessary actions.**

Item	Information	Action / Comments
25.19.1 Village Appearance and concerns	Grass cutting across village  Village works  Bins / Road sweeping	Meeting held to discuss last year's cutting and the requirements for the coming year, lightweight strimmer and sturdy ladders purchased. Grass cutting machines had been serviced for this year, and more flexible staffing to be used and an earlier start to the session.  New ground cover fitted by GAPC team over the Xmas tree site on High Green. Team involved in work removing trees after storms and supporting Police in reopening the road. Resident also supported in tree removal Guisborough Road.  Discussions ongoing with officer regarding agreements and complaints. Clerk to copy Cllr Moorhouse into discussions for her support.
25.19.2 Allotment	Allotment report provided Community          Orchard Proposal	Gardens cleared and skip hired to remove rubbish from cleared gardens. Water leak following freezing weather investigated and repaired, illegal taps causing problems. It was suggested by a tenant that the Parish Council should turn off the taps over the winter to stop occurrences. RESOLVED: The Parish Council wanted to ensure that water was available all year to tenants who needed this and the Clerk would email requesting tenants to report illegal pipework to stop the burst pipes. Well positions advised by some tenants. Allotment fencing dispute meetings held and ongoing. Query sent regarding non fruit trees in allotments, Clerk to include regulation information on email to tenants and remind that gas bottles were not allowed under the agreement. Gates report from Cllr Baylin to be progressed and included in the consultation regarding the allotment purchase. Gardens let to two new tenants to commence tidying to maintain the plants FOC for the year
25.19.3 Facilities	Cemetery    Yatton House    Play Area Public conveniences    Village Hall Council garage	Further concerns regarding dog waste, signs to be ordered. Mr Marley approached resident who brought a dog into the cemetery off lead. Burial held on a Saturday with agreement of GAPC team, additional cost charged, and overtime claimed. Planning permission for container submitted, Yatton House state concerns on works for the base for the container and the delivery. New food/green waste bin sited near to GAPC office to be looked at. Mr Marley queried the grass cutting in Yatton House and his concern that Yatton House did not want the soil which was to be excavated from the container site. They claimed this was contaminated but they had planted in this area. To be discussed at the meeting regarding the lease. New bin liner needed following fire in bin. To be painted in washable paint over the winter. Lock damaged in the Gents toilets had been replaced. The Clerk informed that due to the difficulty removing panels and the volume of batteries used she had placed an order for manual flushers to be installed at a cost of £175. Mr Marley informed that the external water dispenser had a burst pipe and this repair would be requested when the plumber attended. Door still to be varnished. Concern from resident re damp, assessed, meeting organised and resolved. Query sent to Cllr Moorhouse re the high number of bins behind garage/ High Street.
25.19.4	Food event	Event on 10.5.25 – meeting held to discuss details and stalls/rides and

Item	Information	Action / Comments
Village events	Summer 2025	entertainment being progressed. To progress new PA system costs.
25.19.5 Updates from Parish Councillors	Training	Clerk to attend free insurance organised webinar Risk Management for Local and Parish Councils, covering key risks affecting local services and training through YLCA on financial requirements for larger councils with income over £200,000.

**ACTION: Clerk**

## 25.20 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 4<sup>th</sup> February 2025 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

### ACCOUNTS REPORT

#### Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Esk Valley running club	Toilet donation	16.1.25	£100.00
		<b>TOTAL</b>	<b>£100.00</b>

#### Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
RD Alderson Ltd	hedge cutting 4hrs	30.12.24	£ 206.40
North Yorkshire Council	Payroll charges 1.10.24-31.12.24	2.1.25	£ 24,398.52
Sam Turner & Sons	Husqvarna ear defender headband style	3.1.25	£ 10.99
Sam Turner & Sons	NGK spark plug x 2	3.1.25	£ 11.00
Valda Energy	electric parish centre and cemetery	12.1.25	DD £ 42.15
PH Greenwell contractors	lights not working gents, new sensor supplied and fitted	13.1.25	£ 77.76
A Livingstone	Bushboard -3 x bushboard lock part for toilets	15.1.25	£ 20.26
Sam Turner & Sons	STIHL petrol brushcutter FS91	14.1.25	£ 350.00
Sam Turner & Sons	Plas straight coupling 25mm, gloves, plas pipe liner 25mm, plas blank bplug25mm	14.1.25	£ 20.75
Thompsons Hardware	toilet consumables, padlock waterfall park, batteries	15.1.25	£ 86.03
Lex Autolease	Van lease rental	16.1.25	DD £ 473.67
Sam Turner & Sons	Hendon tripod ladder 2.4m	16.1.25	£ 345.00
Sam Turner & Sons	Plas straight coupling 20mm, plugs and pipe liner	17.1.25	£ 14.56
BNP Paribas Leasing	Grasscutter monthly fee	18.1.25	DD £ 456.00
A Livingstone	Amazon - AA batteries for toilet flushers	17.1.25	£ 11.25
A Livingstone	British Heart Foundation - new pads for GADC defib	15.1.25	£ 70.00
Valda Energy	electric public conveniences		DD£ 43.62
Nat West	bank charges 30.11 to 3.1.	3.1.25	DD£ 12.09
Alan Dale	dig and fill grave	30.1.25	£ 950.00
Lee Marley	Machine Mart oil extractor for lawn mower	8.1.25	£ 21.59
Lee Marley	JT Atkinson 15mm pipe parts	14.1.25	£ 7.15
Lee Marley	Hawk Fasteners M5x40 screws	22.1.25	£ 2.25
Arrived after agenda issued ICO	Data Protection Fee	24.2.25	DD£ 52.50
North Yorkshire Council	Planning application fee for container	3.2.25	£ 216.50
		<b>TOTAL</b>	<b>£ 27,900.04</b>

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

Next Meeting –Tuesday, 4<sup>th</sup> March 2025 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)